

THE PUNJAB EDUCATION DEPARTMENT (H.Q.) GROUP-A,
SERVICE RULES,2005

GOVERNMENT OF PUNJAB
DEPARTMENT OF EDUCATION
(EDUCATION-IV BRANCH)

NOTIFICATION

The _____ 2005

N.G.S.R. 59 Const./Art 309_____.The exercise of the powers conferred by the Proviso to Article 309 of Constitution of India and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules regulating the recruitment and conditions of service of the persons appointed to the Punjab Education Service (School Cadre) Group-A, Services namely:-

Rules

1. Short title, commencement and application:-

1. These rules may be called the Punjab Education Department (H.Q.) Group-A, service Rules, 2005.
2. They shall come into force on and with effect from the date of their publication in the official Gazette.
3. They shall apply to the posts specified in the Appendix “A” to these rules.

2. Definitions:

- (1)In these rules, unless the context otherwise requires.
- (a) “Appendix” means an appendix appended to those rules.
 - (b) “Government means the Government of the State of Punjab in the Department of Education.
 - (c) “Service means the Punjab Education Department (H.Q) Group-A) services.
 - (d) In these rules, the expression used but not declined shall have their respective meaning assigned to these expressions of the Punjab Civil Services (General and Common condition of Service) Rules, 1994.

3. Number and character of posts: The service shall comprise the posts specified in Appendix “B”.

Provided that nothing in these rules shall effect the inherent right of the Government to add to all reduce the number of such posts or to create new posts with different designation and scale of pay whether permanently or temporarily.

4. Appointing Authority – All appointments to the service shall be made by the Government.

5. (1) Method of appointment, qualification and experience:-

Appointment to a post in service shall be made in the manner specified against the post on Appendix-B.

Provided That no suitable candidate is available for appointment of the service by promotion then appointment to the service shall be made by the transfer of person holding similar or identified post under the Punjab Government other State Government or Government of India.

(2) No person shall be appointed to a post on the service unless he possesses the experience as specified against that posts in appendix-B,

(3) Appointment to the services by promotion shall be made on seniority cum merit basis as specified against that post in appendix-B, but no person shall have my right to claim promotion on the basis of seniority alone.

6. Discipline, punishment and appeal:-

(1) In the matter of discipline, punishment and appeals, the members of the service shall be governed by the Punjab Civil Services (Punishment and Appeal) Rules 1970 as amended from time to time.

(2) The authority empowered to impose penalties as specified in rule 5 of the Punjab Civil Services (Punishment and Appeal) Rules 1970, in respect of the members of the service shall be the Government.

7. Application of the Punjab Civil Services (General and Common conditions of Services) Rules, 1994:-

(1) In respect of the matters which are not specifically provided in these rules, the members of the service shall be governed by the provisions of the Punjab Civil Services (General and Common conditions of Services) Rules, 1994, as amended from time to time.

(2) The Punjab Civil Services (General and Common conditions of Services).

Rules, 1994 for the time being in force, are contained in Appendix 'D'.

8. Repeal and saving:- The Punjab Education Department (Office of the Director Public Instruction, Punjab) Clerical Service Rules, 1941 amended up to 01-11-1968. Rules is so far as they relate to the posts included in the services are hereby repealed.

Provided that any order issued or action taken under the rules so repealed, shall be deemed to have been issued or taken under the corresponding provisions of these rules.

9. Interpretation:- If any question arises as to the interpretation of these rules, the Government shall decided the same.

APPENDIX - A
(See rules 1, 3 and 10)

Sr.No.	Designation of post	Scale of pay	Number of Sanctioned post	
			Permanent	Temporary
1.	Registrar	7880-220-8100- 275-10320-340- 10640	1	-
2.	Assistant Registrar Examination	-do-	1	-
3.	Establishment Officer	-do-	2	-
4.	Superintendent Grade-1	7220-220-8100- 275-10300-340- 10480	22	6

Annexure – B

S.No.	Designation of Post
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1. Registrar

a) In the case of Registrar

- (i) By promotion from amongst the establishment officer, Assistant Registrar Examination, Budget officer or Superintendent in the service.
- (ii) By transfer of Superintendent from the Punjab Civil Secretariat or from other 'A' class offices.

Provided that the official has either four years experience on the post of Superintendent or two years experience in any of the posts of establishment officer, Assistant Registrar (Examinations) and Budget Officer.

2. Assistant Registrar Examination:

b) In the case of Assistant Registrar, Examination.

- (i) By promotion from amongst Superintendent in the service.

Provided that they have worked for a minimum period of two years on the post of Superintendent or they have worked out for a minimum periods of 12 years on any one or more posts of Assistant Deputy Superintendent and Superintendent.

- (ii) By transfer of an officer of equivalent grade already in the service of Government of India or of a State Government.

3. Establishment Officer:

(a) In the case of Establishment Officer

- (i) By promotion from amongst the Superintendents in the service.
- (ii) By transfer of a Superintendents from the Punjab Civil Secretariat or from other 'A' Class offices;

Provided that they have worked for a minimum period of two years on the post of Superintendent or they have worked for a minimum period of 12 years by any one or more posts of Assistant Deputy Superintendents and superintendents.
Superintendent Grade-I

In the case of Superintendent

APPENDIX –C
(See rule 1,3and10)

S.No.	Designation Of official	Nature of penalty		Authority empowered To impose penalty	Appellate Authority
1.	Registrar	(A)	Censure	Government	Government
2.	Assistant Registrar Examination	(B)	Withholding of increments or promotions including stoppage at an efficiency bar.	Government	Government
3.	Establishment officer	(C)	Reduction of a lower post or time scale or to a lower stage in a time scale.	Government	Nil
4.	Superintendent Grade-1	(D)	Recover from pay of the whole or part of any pecuniary loss caused to Government by negligence or breach of orders.	Government	Nil
		(E)	Suspension	Government	Nil
		(F)	Removal from the Civil Service of the Government which does not disqualify from future employment	Government	Nil
		(G)	Dismissal from the Civil Service of the Government which ordinarily disqualifies from future employment.	Government	Nil